



Hubert R. Hudson Elementary

2980 FM 802 Brownsville, Texas 78521 (956)698-0447 Fax (956) 574-6403



Rachel R. Ayala
Principal

Maria I. Ybarra
Assistant Principal

Nilda Martinez
Dean of Instruction

Hudson Elementary Safe Reopening Plan



The health and safety of our students and faculty is our highest priority. The intention of this plan is to address and provide guidance for our campus faculty & staff safely about the health and safety protocols recommended by the Centers for Disease Control and the State of Texas. This guidance document contains information on four sets of practices recommended by the Texas Education Agency that minimize the likelihood of viral spread, including some that are requirements for all schools and others that are recommendations.

PROVIDE NOTICE: Requirements for parental and public notices.

PREVENT: Required practices to prevent the virus from entering the school.

RESPOND: Required practices to respond to a lab confirmed case in the school.

MITIGATE: Recommended and required practices to reduce likely spread inside the school.



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Mitigation strategies to reduce transmission of COVID-19 in schools:

Regardless of what the indicators determine, **it is critical to ensure the use and layering of the following mitigation strategies recommended by the CDC:**

- **Masks:** Encourage consistent and correct use of face masks, by all students, teachers, and staff to prevent COVID-19 transmission through respiratory droplets. Exceptions for use of face masks include children under the age of 2 years and persons with or those who support individuals with cognitive, sensory, or behavioral issues.
- **Social Distancing to the extent possible:** Maintain a distance of at least 6 feet between people. Learn more about promoting behaviors that reduce the spread of COVID-19.
- **Hand hygiene and respiratory etiquette:** Teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff. Encourage students and staff to cover coughs and sneezes with a tissue and immediately wash their hands after blowing their nose, coughing or sneezing. Persons with disabilities may need assistance with hand hygiene. Learn more about promoting hand hygiene and respiratory etiquette.
- **Cleaning and disinfection:** Clean and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, toilets, drinking fountains) within the school and on school buses at least daily or between use as much as possible.
- **Contact Tracing:** Systematic contact tracing of infected students, teachers, and staff in collaboration with local health department.
- **Cohorting:** Cohorts (or “pods”) are groups of students, and sometimes teachers or staff that stay together throughout the school day to minimize exposure for students, teachers, and staff across the school environment. Ensure that cohorts are as static as possible by having the same group of students stay with the same teachers or staff (all day for young children, and as much as possible for older children). If additional space is needed to support cohorting, consider all available safe spaces in the school and any relevant partnerships with properly vetted school volunteers that can support students while minimizing group size. Consider ways to support equitable access to cohort support. Limit mixing between cohorts if possible.
- **Staying home when appropriate:** Educate staff and families about when they and their child(ren) should stay home and when they can return to school. Learn more about preparing for when someone is sick with COVID-19.
- **Adequate supplies:** Support healthy hygiene behaviors by providing adequate supplies, including soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), a way to dry hands, tissues, disinfectant wipes, face masks (as feasible) and no-touch/foot-pedal trash cans.
- **Staggered scheduling:** Stagger school arrival and drop-off times or locations by cohort, or put in place other protocols to limit contact between cohorts, as well as direct contact with parents, as much as possible.



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Mitigation strategies to reduce transmission of COVID-19 in schools:

- **Alternating schedules with fixed cohorts:** Alternate schedules with fixed cohorts of students and staff to decrease class size and promote social distancing to prevent wide scale transmission.
- **Shared objects:** Discourage sharing of items, particularly those that are difficult to clean or disinfect.
- **Visitors:** Limit any nonessential visitors, volunteers, and activities involving external groups or organizations as much as possible – especially with individuals who are not from the local geographic area (e.g., not from the same community, town, city, county). Persons with disabilities may need direct service providers or service animals in a school environment.
- **Ventilation:** Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, for example by opening windows and doors. Do not open windows and doors if doing so poses a safety or health risk (e.g., risk of falling, triggering asthma symptoms) to anyone using the facility.
- **Water systems:** Take steps to ensure that all water systems and features (e.g., sink faucets, decorative fountains) are safe to use after a prolonged facility shutdown.
- **Physical barriers and guides:** Install physical barriers, such as sneeze guards and partitions, particularly in areas where it is difficult for individuals to remain at least 6 feet apart (e.g., reception desks).
- **Communal spaces:** Close communal use of shared spaces, such as dining halls and playgrounds with shared playground equipment, if possible; otherwise, stagger use and clean and disinfect between use.
- **Food service:** Avoid offering any self-serve food or drink options such as hot and cold food bars, salad or condiment bars, and drink stations. Have children bring their own meals as feasible, or serve individually plated or pre-packaged meals instead, while ensuring the safety of children with food allergies.pdf icon Learn more about food service during COVID-19.



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REOPENING TIMELINE:

| | | Students without Devices and/or Internet Access. | | | | |
|--------------------------------------|--|---|--|--|---|--|
| | | Phase One | Phase Two | Phase Three | Phase Four | Phase Five |
| Date | Sept. 21 & Sept. 22 | Sept. 23, 2020 | Sept. 28, 2020 | Oct. 5, 2020 | Oct. 13, 2020 | Nov 2, 2020. |
| Employee /Staff | Faculty and Staff will report to work | | | | | |
| Employee with BISD Children/ student | Employees may bring their school age children to worksite. | BISD Children whose parents are employed by BISD may report to their home school. | | | | |
| BISD Students | | Students needing Credit Recovery (High School Only) | Pre-k through 2nd Grade. 8th and 12th grade. Students receiving services Special Education services. | 3rd Grade and 4th grade. 7th grade and 11th grade. Off-season begins for Athletics and Fine Arts | 5th Grade and 6th Grade. 9th Grade and 10th Grade. | All parents requesting Face 2 Face instruction and submitted a commitment letter may report to their home school. Parents that want to change the learning mode must notify the campus two weeks prior to November 2. |



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Symptoms of COVID-19

| Symptoms of COVID-19 | Strep Throat | Common Cold | Flu | Asthma | Seasonal Allergies |
|--|--------------|-------------|-----|--------|--------------------|
| FEVER  | ✓ | | ✓ | | |
| COUGH  | | ✓ | ✓ | ✓ | ✓ |
| SORE THROAT  | ✓ | ✓ | ✓ | | ✓ |
| SHORTNESS OF BREATH  | | | | ✓ | |
| FATIGUE  | | ✓ | ✓ | ✓ | ✓ |
| DIARRHEA OR VOMITING  | ✓ | | ✓ | | |
| RUNNY NOSE  | | ✓ | ✓ | | ✓ |
| BODY/ MUSCLE ACHES  | ✓ | ✓ | ✓ | | |

✓ Symptom of illness



cdc.gov/coronavirus



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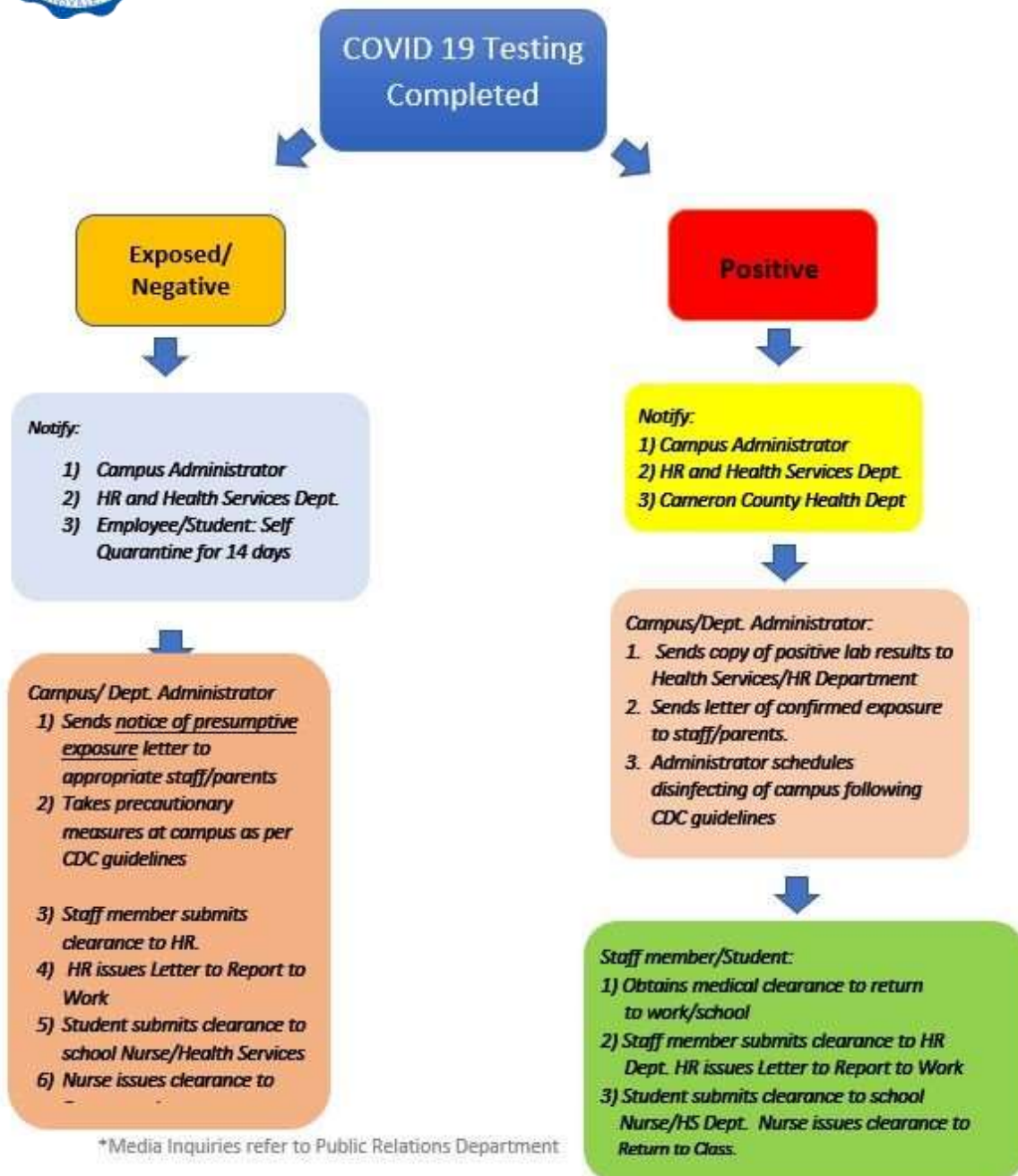
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Brownsville Independent School District

COVID-19 District Procedures





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MORNING ENTRANCE PROCEDURES

Students:

- may begin arriving at 7:50 a.m.
- will enter the building through the back car drop-off/pick-up area
- will have a temperature check upon arrival (monitored by personnel)
- will sanitize their hands upon entering the building at a designated hand sanitizing station
- will be required to **immediately** report to their classroom/work area
- will be **required to wear a facial mask** at all times
- the use of water fountains will not be allowed
- will eat breakfast in their assigned classroom

Professional and Classified Personnel:

- will enter the building using the front school doors
- will have their temperature checked and be health screened upon arrival (monitored by personnel)
- will sanitize their hands upon entering the building at a designated hand sanitizing station or restroom
- will be required to **immediately** report to their classroom/work area
- will be **required to wear a facial mask** and it is **highly recommended** to wear the district provided face shields or other safety glasses

LUNCH PROCEDURES

Professional and Classified Personnel:

- **Highly recommended** to eat individually in their assigned classroom
- extra eating areas have been arranged in the library (one person per table)
- patio tables may also be used to accommodate outside seating/eating areas (one person per table)
- will be required to wear their facial mask after they finish eating and as they sit in a designated eating space



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Students:

- will eat at 11:50-12:20 p.m.
- prior to reporting to the cafeteria, it is the responsibility of the assigned teacher to take the students to the nearest restroom to wash their hands and use the facilities if necessary
- will be walked in a socially distant manner (i.e. airplane arms) by their assigned teacher to the cafeteria when called by the front office via the intercom



- will be required to sit in designated areas as per social distancing recommendations in the cafeteria
- 100 wing bathrooms are designated for lunchtime use (only for emergencies)
- the use of water fountains will not be allowed
- will remain seated in the cafeteria area during the lunch periods
- will be required to wear their facial mask after they finish eating and as they sit in the cafeteria for lunch dismissal

CLASS TRANSITIONS

Students:

- to minimize exposure for students across the school environment it is important to have student cohorts as static as possible
- will remain in their classroom for special programs lessons (i.e. library, music, and P.E.)
- special programs teachers will rotate to the classroom with their individual electronic devices
- will remain in their classroom for resource and/or dyslexia classes and connect virtually



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RESTROOMS

Students:

- will be walked by their assigned teacher during asynchronous periods for hand washing and/or restroom use at a minimum twice a day (i.e. mid-morning & mid-afternoon)
- will not be allowed in the hallways without being escorted by school personnel to minimize exposure for students across the school environment
- will be monitored and cleaned by custodians on a continuous basis

Professional and Classified Personnel:

- will use designated restrooms on an individual basis
- will be monitored and cleaned by custodians on a continuous basis

DISMISSAL PROCEDURES

Students:

- will begin to be dismissed at 2:15 p.m. to ensure a staggered dismissal process
- will begin with PK3 and PK 4 (adjustments will be made as necessary)
- will remain in the classroom with their teacher until their family number is called over the intercom
- students will immediately walk to their identified dismissal area (campus personnel will be monitoring each hallway)
- no afterschool programs or activities

CLASSROOMS

- teachers and students will be responsible for cleaning/sanitizing their space throughout the school day as per school district guidelines
- students and teachers will be required to wear their facial masks and desk shields
- it is highly recommended to leave the classroom door open to prevent the use of the door-knob
- custodians will wipe down door-knobs and walls continuously throughout the day
- all personnel are expected to leave the building by 4:00 p.m. to allow the custodians time to clean at the end of the school day



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HEALTH STATIONS

- an isolation room is prepared for suspected COVID-19 cases
- the isolation room is equipped with dividers for social distancing
- the isolation room will be monitored by school personnel
- nurse's office will be limited to the number of students that enter
- student seating will be placed in the hallway outside the nurse's office to ensure social distancing

SCHOOL VISITORS

- non-school personnel will **NOT** be allowed to enter
- front office and security personnel will monitor the front entrance
- all other school personnel will be temperature and health screened upon entry
- will sanitize their hands upon entering the building at a designated hand sanitizing station or restroom

PARENT COMMUNICATION

- continue to receive school/teacher information via phone, Class Dojo, Remind, and social media
- school website will be continuously updated to provide information
- parent/guardian information will be continuously updated on eSchools



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CAMPUS HEALTH AND SAFETY PROTOCOLS

In order to avoid or minimize the risk of exposure or spread of COVID-19 when a student or teacher/staff member tests positive for covid-19 the following BISD safety protocols are required and will be implemented:

1. Students, staff, parents, and all community members must wear masks at all times while in any location of district campuses and offices in order to comply with Governor Greg Abbot's executive order. Students in Pk-3rd grade will also be provided face shields.
2. Essential school personnel/visitors will be allowed to enter the building. Sign-in at the front office is required. Temperature checks and symptoms questionnaires will be done in the morning, prior to entering the building. Individuals who have symptoms will not be allowed on campus.
3. Students and staff members that are displaying symptoms during the school day will be escorted to designated room and wait for the parents to pick them up. Teacher/staff will be sent home.
4. **Students will not be allowed on campus without a doctor's clearance to return.**
5. Teachers/Staff Members that are displaying symptoms will not be allowed on campus.
6. Teachers/Staff Members who test positive for COVID-19 must remain off campus and follow doctor's orders. **Individuals who have tested positive will need a doctor's clearance to return to work.**

IDENTIFYING POSSIBLE COVID -19 CASES ON CAMPUS

1. Schools must immediately separate any student, teacher or staff member who shows COVID-19 symptoms while at school and isolate them until the student can be picked up by a parent or guardian. These individuals will be sent home until they are cleared by a Physician.
2. Students will contact the school nurse for clearance to come back to school.
3. Employee will call Monica de la Garza in the Human Resources Office for further guidance and instructions for clearance to return to work.
4. Schools should immediately track the areas where the student or employee has been on campus and who they were in close contact with. Refer to page 38 of the reopening manual for the definition of close contact.
5. Schools should clean and/or disinfect the areas used by the student or employee who shows COVID-19 symptoms while at school as soon as possible. In the event the campus custodian is not available due to possible exposure, the principal should contact Mr. Jimmy Haynes to schedule disinfecting at 956-698-0825.
6. Specific areas will be closed for the remainder of the school day, plus one additional school day for deep cleaning and disinfecting process to take effect.
7. Schools will re-open on the following day after the disinfecting and cleaning of the campus has taken place.



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SCHOOL CLOSURE PROTOCOL

Should the superintendent of schools order a campus close due to a confirmed COVID-19 case, the following procedures must be followed:

1. At Home Learning or via remote instruction will continue to the extent it is possible to do so beginning the following day.
2. Each campus should have a plan to transition to At Home Learning or via remote instruction to include the distribution of devices and materials.
3. Communication will be sent to **ALL** parents and staff notifying them of a confirmed case (TEA letter)
4. Campus will notify local health department of confirmed case in accordance to the Americans with Disabilities Act (ADA) and Family, Educational Rights and Privacy Act (FERPA)
5. Campus custodians will utilize the Clorox Deep Cleaning machine as well as deep cleaning procedures for disinfecting the heavily used areas used by the individual with the test confirmed case.
6. The superintendent of schools may close the campus a minimum of 1 to a maximum of 3 days.